

Onboarding checklist



Interview your top candidates

"The hiring process is a tryout – a two-way street."



Extend the offer (of a lifetime!)

"Paint a picture for them what life looks like."



Celebrate their acceptance

"Relay your excitement to your new hire."



Bridge the gap before Day 1

"Communicate. Communicate. *Over*communicate."



Reduce first day jitters

"A little studying and homework can go a long way."



Orient, not bore-ient

"Too many organizations dampen the mood."



Extend onboarding past Day 1

"A more thoughtful way to introduce them."